

DUFTON AGRICULTURAL SHOW

SATURDAY 25th AUGUST 2018

Trade stand application form

CHARGES FOR TRADE STANDS

Size	Payment with reservation	Payment on the day
<u>AGRICULTURAL TRADE STAND</u>		
Up to 40' (frontage) x 30'	£50.00	£60.00
<u>GENERAL TRADE STAND</u>		
Up to 10' (frontage) x 12'	£15.00	£20.00
Up to 15' x 12'	£20.00	£25.00
Up to 20' x 12'	£25.00	£30.00
<u>CATERING UNIT</u>		
Catering Van	£100	
Ice Cream Van	£150	

Note: Health and Safety regulations forbid the provision of hot food except by licensed operators.

Please reserve the following trade stand space (state size) :

Please give a brief but clear description of goods to be exhibited:

.....

I/We enclose the sum of £ _____ (Cheques payable to Dufton Agricultural Society)

Name and Address:.....

.....

Telephone No..... Email.....

I/We confirm that I/we have read and understood the information overleaf and agree to abide by the terms of that information.

Signed: Date:2018.

For registered charities: *At the discretion of the committee, charitable organisations will be charged a nominal fee of £5. Please contact Amy Titterington to discuss.*

THIS FORM SHOULD BE RETURNED NO LATER THAN **End of July 2018** to: Amy Titterington, 2 Inglewood Cottages, Calthwaite, Penrith, CA11 9RE, Tel: 01768 885022, email secretary@duftonshow.co.uk

IMPORTANT – PLEASE SEE OVERLEAF

IMPORTANT NOTICE FOR THE ATTENTION OF ALL TRADE STAND EXHIBITORS

The Committee intends to provide a safe and healthy Show and requires that all Trade Stand Exhibitors be fully aware of their responsibilities.

Whilst the Committee has taken every reasonable precaution to safeguard the Health, Safety and Welfare of all those involved and those visiting the show, it also expects all of its exhibitors to play their part in making the show a safe and enjoyable environment.

Compliance with the Rules of the Committee, Health & Safety Executive Guidance and specific HSE Guidance Notes is expected, particularly on the following matters:-

1. Exhibitors must hold and provide appropriate public liability insurance and adequate risk assessments in respect of their trade stand.
2. Machinery or equipment used prior to, during or after the Show should be operated only by an adult fully trained and experienced in its use. No person under the age of 13 years should operate or drive any machine or vehicle.
3. All operating machines should be properly guarded.
4. No vehicles will be operated on the show field without the express permission of the field steward chairman.
5. Exhibitors should be familiar with HSE Guidance Note CS8 relating to LPG cylinders. They must not bring quantities of LPG onto the Showfield in excess of their requirements for show only.
6. Exhibitors displaying chemicals or substances which might be hazardous must do so only by means of empty and properly cleaned containers.
7. Exhibitors are required to provide fire extinguishing appliances appropriate for the use on their stand.
8. Stand Space not taken up by 10 a.m. on the morning of the Show may be allocated to other Exhibitors.
9. Trade stands intending to sell any food and drink must contact the show committee prior to booking.
10. Health and Safety regulations forbid the provision of hot food except by licensed operators.
11. Withdrawal or cancellation of space If a Craft Exhibitor cancels their space before 25th July, a refund will be made, less the non-refundable deposit amount (50% of the amount paid). Cancellation after this date will result in forfeit of all fees paid and the Society reserves the right to re-let the space.

THE COMMITTEE RESERVES THE RIGHT TO INSPECT TRADE STANDS, EXHIBITORS' EQUIPMENT AND MACHINERY.

NOTE

The Showfield will be available from 10.00am on Friday 24th August and stands must be completed on field by 10.00am on 25th. Your contact on field is Mike Parkin, Field Steward.

